



Wauwatosa Catholic School
School Advisory Board Minutes
24 February 2016

Attendees Present: Melita Biese, Nichole Donabar , Tiffany Hopper, Fr. Paul Portland, Mary Reynolds, Cindy Scheuing, Ron Skelton, Matt Stark , Tara Vosniak

Excused: Fr. Phillip Bogacki, Heidi Hernandez, Dennis Myers, Fr. Dennis Saran, Chris Wade

Guests: Becky Larson

Meeting called to order at 6:31 PM by Vosniak

I. Prayer

II. Approval of meeting minutes from January – Moved to approve by Hopper, Second by Portland

III. Approval of February agenda moved by Portland and Stark. All approved.

IV. Pastor Designate

- a. Evaluation of the Principal was sent out to the staff of WCS. Father Portland is analyzing the results and will address areas of concern.
- b. The Priests are able to visit the classroom with invitation to speak about specific topics.
- c. There was a presentation to the Wauwatosa Planning Committee about the choice school. No action has taken place yet.
- d. Principal's maternity leave is going well. She is still in constant contact with school.

V. Principal's report

- a. 2016-2017 Registrations – As of 2/22/16, 70% of our 2016-17 budgeted number of students have registered. 7 new families (9 new students) are registered. A reach out to families that have not registered will begin shortly.
- b. Catholic Schools Week – Open house was well attended by current families and perspective families. Many compliments about the behavior of our students while at mass with Archbishop Listecki. VIP day was very well attended.
- c. Tuition Assistance Fund. Applications will be accepted for the 2016-17 school year starting April 1st. Abby Bunzel Skate night was held on February 6th. The final dollar amount should be available by the next school board meeting. Shamrockin' Eve will be held on March 19th.
- d. Teacher In-service Day – Teachers attended a professional development on Literacy/Assessing Speaking and Listening with other educators from District 12.

VI. Sub-committees (Reports)

- a. Executive Committee Report
 - i. Revisions to the bylaws were presented to both St. Bernard's and St. Pius and approved by both Parishes.
 - ii. Approved vendor list is being composed.

- b. Policy
 - i. Nothing to report at this time.
- c. Finance
 - i. Financial ledger reviewed
- d. Communication/Marketing
 - i. No meeting was held the past two months. A meeting has been set up after the school board meeting to establish meeting dates and goals for the rest of the year.
- e. Long Range Planning/Strategic Planning
 - i. Surveys were sent to staff members, including childcare staff members, to get feedback on ideas for future planning of the school.
 - ii. During the February meeting, the team complete the first standard scoring on mission.
 - iii. The team finalized the Mission Statement that was revised during the January school board meeting.
 - iv. Continued review of standards on Mission and Catholic Identity will occur at the next meeting.
 - v. Next meeting is Tuesday, March 8th.

VII. Old Business

- a. None

VIII. New Business

- a. Began discussion on how to better recycle in the lunchroom and cafeteria.

IX. Announcements / Special Information

- a. 5th Annual Spaghetti Dinner – February 27th - 5 to 8 pm
- b. Home and School Meeting – March 2nd – 6:30 pm
- c. WCS Fellowship Sunday at St Bernard's – March 6th
- d. Mother Son event – March 10th
- e. Parent/Teacher conferences – March 16th
- f. Shamrockin' Eve – March 19th and St. Pius

Motion to adjourn meeting at 7:05 PM moved by Portland and seconded by Stark.

Next regularly scheduled meeting of the Board is scheduled for Wednesday, March 16, 2016 at 6:30pm.