



Wauwatosa Catholic School  
School Advisory Board Minutes  
16 March 2016

**Attendees Present:** Melita Biese, Nichole Donabar, Mary Reynolds, Cindy Scheuing, Ron Skelton, Matt Stark, Tara Vosniak

**Excused:** Fr. Phillip Bogacki, Heidi Hernandez, Tiffany Hopper, Dennis Myers, Fr. Paul Portland, Fr. Dennis Saran, Chris Wade

**Guests:** Becky Larson

Meeting called to order at 6:35 PM by Vosniak

- I. Prayer
- II. Approval of meeting minutes from February – Moved to approve by Stark, Second by Biese
- III. Approval of March agenda moved by Scheuing and Donabar. All approved.
- IV. Pastor Designate
  - a. Evaluation of the Principal was sent out to the staff of WCS. The results were overwhelmingly positive. Fr. Portland met with Heidi Hernandez to discuss both the positives and suggestions for growth.
- V. Principal's report
  - a. 2016-2017 Registrations – As of 3/15/16, 76% of our 2016-17 budgeted number of students have registered. 13 new families (25 new students) are registered. A reach out to families that have not registered will begin after Easter break.
  - b. Tuition Assistance Fund– Applications for the 2016-2017 will begin on April 1, 2016. Abby Bunzel Skate night was held on February 6<sup>th</sup> and Shamrockin' Eve will be held on March 19<sup>th</sup>.
  - c. Teacher In-service Day – Teachers Sustaining the Mission professional development on March 11<sup>th</sup>.
  - d. Waterstone Bank Grant – Grant request letter for \$10,000 was submitted.
  - e. Reinhold Scholarship – Mr. Reinhold has approved a 4 year scholarship for one of the WCS 8<sup>th</sup> graders to attend DSHA or MUHS.
  - f. IOWA Assessments – Students in Grades 1-8 will be taken the assessments on April 11<sup>th</sup>-22<sup>nd</sup>.
- VI. Sub-committees (Reports)
  - a. Executive Committee Report
    - i. Discussion of a survey that was sent out to teachers, staff, childcare employees and administrative services. Overall there was positive feedback. Concerns will be addressed.
  - b. Policy
    - i. Nothing to report at this time.

- c. Finance
  - i. Financial ledger reviewed
  - ii. Target's Take Charge of Education and Campbell's Labels for Education are being discontinued. This money was used by the Home and School to fund various programs and buy various playground equipment.
- d. Communication/Marketing
  - i. Meeting was held to discuss the plan of the Marketing team for the rest of the year.
  - ii. Work on getting the logo to be used consistently.
  - iii. Prospective parent and new parent brochure to be developed. Deadline by August.
  - iv. Spirit Wear –reach out to athletic committee to determine if we can order all spirit wear from one place.
  - v. Soles for Education Catholic School walk – new chairperson is Paula Lukach.
  - vi. Next meeting April 14<sup>th</sup>, 2016.
- e. Long Range Planning/Strategic Planning
  - i. Members completed the Second and Third standards scoring on mission.
  - ii. Assigned review of Standards 4 on Mission and Catholic Identity and Standards 12 & 13 on Operational Vitality.
  - iii. Next meeting is in May.

#### VII. Old Business

- a. Recycling update - Research was initiated on how to better recycle in the lunchroom. The cardboard and cans are recycled at this time but milk cartons are not. Further investigation on how to get a system in place to recycle milk cartons will be completed.

#### VIII. New Business

- a. Board member terms and renewals – There are 2 members on the School Board in which their terms are up at the end of the school year. Currently there are 3 representatives (not including the Trustees) from each Parish on the School Board. Looking to include a 4<sup>th</sup> representative and a possible community member.

#### IX. Announcements / Special Information

- a. Shamrockin' Eve – March 19<sup>th</sup> at St. Pius – 6:00 pm
- b. End of 3<sup>rd</sup> Quarter – April 8<sup>th</sup>
- c. IOWA testing – April 11-21
- d. First Communion at St. Bernard's – 10:00 am
- e. First Communion at St. Pius – 10:15 am

Motion to adjourn meeting at 7:35 PM moved by Biese and seconded by Stark.

Next regularly scheduled meeting of the Board is scheduled for Wednesday, April 27, 2016 at 6:30pm.