



Wauwatosa Catholic School
School Advisory Board Minutes
28 September 2016

Attendees Present: Melita Biese, Fr. Phillip Bogacki, Holly Cartier, Heidi Hernandez, Fr. Paul Portland, Mary Reynolds, Cindy Scheuing, Ron Skelton, Tara Vosniak, David Wurster,

Excused: Nichole Donabar, Tiffany Hopper, Dennis Myers, Judy Persin, Fr. Dennis Saran, Chris Wade

Meeting called to order at 6:35 PM by Vosniak

I. Prayer

II. Approval of meeting minutes from August – Moved to approve by Biese, Second by Skelton

III. Approval of September agenda moved by Biese and Fr. Paul. All approved.

IV. Pastor Designate

- a. Introduction of the new School Board Member, Holly Cartier, who is replacing Matt Stark.
- b. The first week of School Mass, Fr. Phillip conducted an introduction and explanation of the Catholic Mass. During the month of September the School Masses were conducted by the teachers of WCS in order to serve as role models for the students.

V. Principal's report

- a. New family informational meetings was well attended as well as the Curriculum/IB night that was held in September.
- b. There is a new format for the school newsletter, News You Can Use.
- c. All the Auction class parties have been scheduled.
- d. A World Book subscription was bought for the school with a donation WCS received. There are also 2 carts of Chromebooks now.
- e. Presentation of the 2015-2016 Annual School report written by Heidi Hernandez occurred. Moved to approve by Skelton and second by Biese, pending adding a Success portion to the report. Approved by all.

VI. Sub-committees (Reports)

- a. Executive Committee Report
 - i. No meeting was held in September.
- b. Policy
 - i. Review of the Discipline Policy in the Family Handbook and Highlight of the Middle School Handbook.
- c. Finance
 - i. Financial ledger reviewed
 - ii. Schedule has been completed for Skate night.
- d. Communication/Marketing
 - i. Meeting was held on September 12th
 - ii. WCS logo roll out – making sure the logo is used universally
 - iii. Athletic spirit wear – online ordering almost ready
 - iv. WCS pamphlet review – revisions needed

- v. Hernandez will follow up on Welcome Wagon ads
- vi. Open House – what information do we want to have for the Open house (pamphlet, yard signs, etc)
- vii. Website referral clean up
- viii. Goal of connecting parishes to the school – better communication of events
- e. Long Range Planning/Strategic Planning
 - i. Next meeting is October 10th
 - ii. Continued work on rubrics and writing goals and determining a plan to address each area, such as Mission, Academics, Technology, and Catholic Identity.
- VII. Old Business
 - a. Bylaw Review of School Board Duties
 - i. Not addressed. Information in the minutes from August, 2016 meeting.
- VIII. New Business
 - a. School Board/All Committee Retreat
 - i. Discussed possible retreat in the Spring which may include Parish committees
- IX. Announcements / Special Information
 - a. Teacher Inservice – No School – October 13 and 14
 - b. 4th Annual “Soles for Catholic Education” Walk – October 15th
 - c. Parent/Teacher Conferences – October 19th and 20th
 - d. Restaurant Fundraiser – Corner Bakery – October 24th

Motion to adjourn meeting at 7:45 PM moved by Biese and seconded by Scheuing.

Next regularly scheduled meeting of the Board is scheduled for Wednesday, October 26th, 2016 at 6:30pm.

Wauwatosa Catholic School serves a diverse community of learners by teaching our students to live Christ centered lives, to embrace Catholic values, and to excel academically while developing leaders who have a passion to serve and create a better world.