



Wauwatosa Catholic School
School Advisory Board Minutes
August 17, 2016

Present: Tara Vosniak, Nichole Donabar, Judy Persin, Melita Biese, Ron Skelton, Dennis Myers, Heidi Hernandez

Excused: Matt Stark, Mary Reynolds, Cindy Scheuing, Tiffany Hopper, Fr. Paul Portland, Fr. Dennis Saran, Fr. Phillip Bogacki, Chris Wade, David Wurster

Guests: none

Meeting called to order at 6:36pm by Vosniak

1. Prayer, Heidi Hernandez
2. Approval of minutes from June meeting – Moved to approve by Biese, second by Skelton
3. Approval of August agenda moved by Biese and Skelton. All approved.
4. Pastor Designate report (Tara Vosniak reported on behalf of Fr. Paul)
 - a. Enrollment on pace
 - b. Discussion re email from Hernandez to parents re 3rd/4th grades
5. Principal Report, Heidi Hernandez
 - a. Reviewed principal report attachment
 - b. School enrollment at 238 (as of 8/17/2016) – budget for 235
 - c. 2 children on waiting list for second grade
 - d. 2015-2016 annual report will be reviewed at September meeting
 - e. Summer professional development
 - f. New staff and upcoming events for parents
 - g. VIP Day will not be held during Catholic Schools Week – Catholic Identity Committee looking at dates for spring
6. Sub-Committee Reports
 - a. Executive – did not meet in August
 - b. Policy – reviewed changes to uniform policy
 - c. Finance – will report at September meeting
 - d. Communication/Marketing
 - Working on updating brochure and no updates on spirit wear

- Biese will look into WCS using parish bulk mailing permit and follow up with Hernandez
- Question from Myers whether each new family should receive a spirit wear t-shirt
- e. Strategic/long range planning
 - Next section to be reviewed will be school board and Matt Stark will attend meeting in September.
- 7. Old Business – None
- 8. New Business
 - a. Bylaw review of school board duties
 - b. Committee assignments
 - c. Discussion re financial changes to bylaws
 - d. 5 duties of school board members
 - Attend meetings
 - Attend in service – looking into possible in service with parishes
 - Attend orientation sessions
 - Act as a representative
 - Serve on at least one committee
 - Judy (last name?) interested in learning more about serving on marketing committee. Tara will follow up with her.
- 9. Adjourn at 7:45pm (1st Vosniak and 2nd Biese)