



Wauwatosa Catholic School
School Advisory Board Minutes
24 May 2017

Attendees Present: Melita Biese, Holly Cartier, Nichole Donabar, Heidi Hernandez, Tiffany Hopper, Judy Persin, Mary Reynolds, Fr. Paul Portland, Cindy Scheuing, Tara Vosniak, David Wurster

Excused: Fr. Phillip Bogacki, Dennis Myers, Fr. Dennis Saran, Ron Skelton, Chris Wade,

Meeting called to order at 6:32 PM by Vosniak

I. Prayer

II. Approval of meeting minutes from April– Moved to approve by Biese, Second by Hopper

III. Approval of May agenda moved by Fr. Paul and Cartier. All approved.

IV. Guests- Nicole Blaser

V. Pastor Designate

- a. Fr. Paul is participating in an evaluation process with the teachers and staff. The teachers/staff have the opportunity to meet face to face with Fr. Paul or fill out a form. Many were going to meet face to face.
- b. Fr. Paul felt the building of community at the beginning of the school year helped the teachers/staff this year.

VI. Principal's report

- a. 2017-2018 Registration –WCS has reached out to the families that have not registered yet.
- b. First Communion – 24 Wauwatosa Catholic students made their First Communion this year.
- c. MAPA Conference for Principals and Learning Support Team – discussed assessment, homework and grading.
- d. Fine Arts Night was a success. Projects from grade 3rd-6th were presented as well as the dance club performed.
- e. High Interest Day was also a success.

VII. Sub-committees (Reports)

- a. Executive Committee Report
 - i. No meeting was held in May.
- b. Policy
 - i. New policy to be written about Student Wellness. It is to focus on the “whole child” philosophy and form a bridge between families and school.
- c. Finance
 - i. Financial ledger reviewed from April, 2017
- d. Communication/Marketing
 - i. Discussed mailing postcards to advertise the school.
 - ii. Spirit Wear drive in May.

- iii. Accomplishments of the Marketing/Communication team includes: yard signs, spirit wear, video of the school, update of the website, information in the bulletins of the parishes, and a brochure was made.
 - e. Long Range Planning/Strategic Planning
 - i. Meeting was held to develop a draft of the Strategic Plan for school based on the completion of the rubrics.
- VIII. Old Business
 - a. Executive Committee Nominations – Deferred until the June, 2017, School Board Meeting.
 - b. Committee Assignments – Deferred until the June, 2017, School Board Meeting.
- IX. New Business
 - a. Discussion of the role of the members of the School Board, especially the Parish members that have a position on the School Board. Parish members felt it was important to have more of a job description and an orientation.
- X. Announcements / Special Information
 - a. Restaurant Fundraiser Night at Chipotle – 2711 Mayfair Road – May 30th -5-9 pm
 - b. 8th Grade Graduation at St. Bernard’s – June 2nd at 6:00 pm
 - c. Last Day of School – June 8th
 - d. Restaurant Fundraiser at Yo Mama – June 8th – All Day
 - e. Marketing and Communication meeting at WCS – June 12th at 6:15 pm
 - f. School Board Meeting at WCS - June 21st at 6:30 pm

Motion to adjourn meeting at 7:59 PM moved by Biese and seconded by Donabar.

Next regularly scheduled meeting of the Board is scheduled for Wednesday, June 21, 2017 at 6:30pm.

Wauwatosa Catholic School serves a diverse community of learners by teaching our students to live Christ centered lives, to embrace Catholic values, and to excel academically while developing leaders who have a passion to serve and create a better world.