



Wauwatosa Catholic School
School Advisory Board Minutes
22 February 2017

Attendees Present: Melita Biese, Holly Cartier, Nichole Donabar, Heidi Hernandez, Tiffany Hopper, Mary Reynolds, Judy Persin, Fr. Paul Portland, Cindy Scheuing, Ron Skelton, Tara Vosniak, David Wurster

Excused: Fr. Phillip Bogacki, Dennis Myers, Fr. Dennis Saran, Chris Wade

Meeting called to order at 6:35 PM by Vosniak

I. Prayer

II. Approval of meeting minutes from January– Moved to approve by Biese, Second by Hopper

III. Approval of February agenda moved by Biese and Hopper. All approved.

IV. Guests- Karen Scharrer-Erickson

- a. Presented on the Middle School Years International Baccalaureate Programme. Wauwatosa Catholic is working towards authorization for the Middle School Programme. A Consultant visited WCS on February 20th and 21st and observed in the classrooms, met with the Middle School teachers and parents with Middle Schoolers. The application is due in October, 2017.
- b. As part of the MYP, there needed to be 8 scholastic classes, including specials. Therefore, a class needed to be added, which is a Design class.
- c. The Primary Years Programme will need to be re-evaluated during the 2017-18 School Year to “make sure we are doing what we say we are doing”.
- d. A 5th Grade teacher from an IB school in Germany contacted WCS and pen-pals were established. The teacher was visiting Wisconsin and came to visit the class.

V. Pastor Designate

- a. Fr Paul reports that “everything with the school is going fine”
- b. The student, per Fr. Paul, have many extra-curricular activities that they take part of.

VI. Principal’s report

- a. 2017-18 Registrations – there has been an increase in the number of families that have registered at this point as compared to last year. The school will begin to personally reach out to the families who have not registered in March.
- b. Catholic Schools Week – Open House was well attended by current and perspective families. Students had fun with the activities and themed days.
- c. Positive Behavior Monthly Incentive- students who have positive behavior each month are able to participate in the monthly incentive. WCS started this in December and the students and staff think it is going well. December was PJ day, January was Glow Stick Dance Party and February was Popcorn party.
- d. Tuition Assistance Fund- Applications for the 2017-18 School year will be accepted starting March 1st. Abby Bunzel Skate night was held in February 4th with \$4500 being raised for tuition assistance (Half to St. Jude’s School)

- e. Teacher Inservice Day- Teachers attended a professional development day on Assessing and Grading with other educators from North West Deanery
- VII. Sub-committees (Reports)
- a. Executive Committee Report
 - i. No meeting was held in February.
 - b. Policy
 - i. No Policy reviewed at this meeting
 - c. Finance
 - i. Financial ledger reviewed from January, 2017
 - d. Communication/Marketing
 - i. Meeting was held on February 13, 2017
 - ii. Discussion about Open House tours – what changes could be made
 - iii. Promotional video has been finished and being promoted. Some additions in the future will be made (i.e., adding testimonials)
 - iv. Spirit Wear – was a success. 170 items were ordered.
 - v. Pamphlet was finished and new perspective family folders have been started.
 - vi. Working on how to send out press releases.
 - e. Long Range Planning/Strategic Planning
 - i. Evaluations of Academics and Leadership need to be accomplished and then the final writing of the long range plan can be completed.
- VIII. Old Business
- a. Continued discussions about Pocket Park – It was approved by the City of Wauwatosa and work should start Spring/Summer
 - b. Biese discussed that the School Board meetings serve as informational meetings but maybe the Board should be challenged to assist in making the school better, (i.e, projects). There are many strengths on the Board, Biese stated we should use the strengths.
- IX. New Business
- a. New curriculum, “Catechism of the Good Shepard” will be used for the Religious Education classes.
- X. Announcements / Special Information
- a. Spaghetti Dinner – February 25th in the Griffey Center – 5:00 pm
 - b. Ash Wednesday – March 1st
 - c. Family Game Night, Pizza Pops and Skate Maintenance at St. Pius X – March 4th at 6:00 pm
 - d. Marketing/Communications Meeting at WCS – March 6th at 6:15 pm
 - e. Restaurant Fundraiser at Panda Express on Miller Parkway – March 7th
 - f. Home and School Meeting at WCS – March 8th at 6:30 pm
 - g. School Board Meeting at WCS – March 22nd and 6:30 pm

Motion to adjourn meeting at 7:50 PM moved by Biese and seconded by Hopper

Next regularly scheduled meeting of the Board is scheduled for Wednesday, March 22nd, 2017 at 6:30pm.

Wauwatosa Catholic School serves a diverse community of learners by teaching our students to live Christ centered lives, to embrace Catholic values, and to excel academically while developing leaders who have a passion to serve and create a better world