



School Advisory Board Meeting Minutes

Wednesday, January 27, 2021

Present: Claire Dohmen, Pam Kallas, Dave Protherow, Jim Jawarowicz, Nicole Blaser, Darrel Jacobs, Fr. Paul Portland, Dan Hemsworth, Ron Skelton, Lori Suarez, Jean Baley, Anne Joseph

Excused: Jessica Kolbe, Fr. Phillip Bogacki, Colleen Paschke

Meeting called to order by Claire Dohmen at 5:47 pm

1. Prayer
2. Discussed December minutes and there was some concern about the Finance Committee section being confusing. Approval of December minutes by Claire, and second by Dave after modification to the Finance Committee section to abbreviate that section.
3. Approval of January agenda by Jim Jawarowicz, and second by Jean Baley
4. Pastoral Designate Report
 - Continuing to record masses every week and having teachers help to get the students interacting.
5. Principal Report
 1. New family has joined the school with a current K3 student, who started on Monday 1/25/21. Continue to hear from new families that are interested in enrolling.
 2. Teacher development continues with many teachers working with Carrie S on writing. Students seem to be enjoying the writing workshops.
 3. IB Awards continue to be done via Zoom with two classrooms at a time being present in the gym.
 4. Multiple families that had been doing fully virtual have now returned to in-person after Christmas because the families felt comfortable with how well things have been going related to Covid. Families continue to be good with communicating about Covid contacts and students have the ability to flip to virtual overnight. We will still recommend a 14-day quarantine despite shortened time frame recommendations that have been released by the CDC.
 5. Auction committee working to find options for a spring auction but we do not have anything determined at this time.
 6. Virtual open house will be held tomorrow night, January 28th. Currently there are five new families registered to attend.

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7. Planning Catholic Schools Week for next week. Will have a prayer service on Monday that students will join virtually from the classroom. A distanced volleyball game will occur Friday.
 8. No school January 29th and February 12th for inservices.
6. Sub-Committee reports
- a. Finance
 - i. We have been granted a second PPP loan which can be used for a number of different expenses. It is hoped that this will be converted to a grant like the first one was but we do not know at this time.
 - ii. Fundraising has been lower than budgeted. Technology expenses have been higher than planned due to many service tickets needing to be filed.
 - iii. Committee is starting to look at next year's budget. Will meet again next week. Will determine if there will be any change in tuition for the upcoming school year. School Board discussed if there should be a freeze on tuition or a modest increase.
 - b. Communication and Marketing
 - i. No update from committee. Banner advertising Virtual Open House is located along Wauwatosa Avenue.
 - c. Strategic Planning
 1. Met to discuss technology and how to best prepare our graduates from high school. Lori looked a curriculum from the diocese and asked teachers to review it and she will meet with them to discussed gaps and how they can be filled in.
7. New Business
- a. School Mass: Dan has been contacted by some families that are concerned about when we are going to restart weekly masses in school. Families feel that mass is an integral part of the school. If we can have multiple classes gather in the gym for IB awards then they feel that we should be able to have them gather in the church for mass. Fr. Paul stated that he understands the concerns, but the number one priority is safety of the students. Sanitizing of the church would need to be done after any masses, which would be an additional expense. Lori suggested that there is the possibility of some families not being comfortable with their children attending in-person masses and then an alternative would need to be arranged for those students during the mass. School Board members requested that Fr. Paul has a discussion with Fr. Phillip and Fr. Will to evaluate the possibility of resuming in-person masses, as this has been deemed important by a number of families. Fr. Paul will schedule something with the two priests and Lori Suarez.
 8. Motion to adjourn by Dan Hemsworth at 7:04 pm and seconded by Darrel Jacobs.

Minutes submitted by Anne Joseph

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