



Wauwatosa Catholic School
School Advisory Board Minutes
27 January 2016

Attendees Present: Melita Biese, Nichole Donabar , Heidi Hernandez, Tiffany Hopper, Fr. Paul Portland, Mary Reynolds, Cindy Scheuing, Matt Stark , Tara Vosniak

Excused: Fr. Phillip Bogacki, Dennis Myers, Fr. Dennis Saran, Ron Skelton, Chris Wade

Guests: Caytee Griffin, Becky Larson

Meeting called to order at 6:35 PM by Vosniak

I. Prayer

II. Approval of meeting minutes from December – Moved to approve by Portland, Second by Stark

III. Approval of January agenda moved by Portland and Hopper. All approved.

IV. Pastor Designate

- a. Catholic School Week kick-off Mass with Archbishop ListECKI at Christ King on January 28, 2016.
- b. St. Pius X has signed a lease to a Middle School/High School choice school specializing in medical career. Planning committee meeting on February 8th, 2016.

V. Principal's report

- a. Enrollment increased by 2 students since the December school board meeting.
- b. Option C – online grading system, was introduced to parents with students in grade 2nd -8th. The parents use the login information provided to access their child's grades.
- c. Quarter 3 began on January 25th and will run until April 8th.
- d. 2016-2017 registration – current family registration period is from January 25th – February 5th and open registration period begin February 8th.
- e. Catholic School Week – Open house is on Sunday, January 31st, from 11 am – 1 pm and the many activities of the week is the week of February 1st.
- f. Spaghetti dinner is February 27th. Each class will have an item or a class themed basket to donate for the raffle.

VI. Sub-committees (Reports)

- a. Executive Committee Report
 - i. Met to establish the agenda for the January meeting.
 - ii. Presentation of the changes to the bylaws will occur during the Parish Council meetings at bit St. Bernard and St. Pius X.
 - iii. Discussed registration information and contract timing
 - iv. Discussed strategic planning
- b. Policy
 - i. Nothing to report at this time.

- c. Finance
 - i. Financial ledger reviewed
- d. Communication/Marketing
 - i. Postcards were sent out to over 1400 people advertising the open house as well as sent home with families to distribute to family and friends.
- e. Long Range Planning/Strategic Planning
 - i. The members of the committee are filling out rubrics to rate how the school meet the standards. Long range goals will be determined on where there is a need based on the rubric.
 - ii. Revised the Mission Statement, using more active language rather that passive language. The proposed Mission statement is as follows:
Wauwatosa Catholic School serves a diverse community of learners by teaching our students to live Christ centered lives, to embrace Catholic values, and to excel academically, while developing leaders who have a passion to serve and create a better world.
 MOTION TO APPROVE MISSION STATEMENT – Portland, SECOND MOTION TO APPROVE: Scheuing. ALL VOTED IN FAVOR.
 - iii. Next meeting is Tuesday, February 9th.

VII. Old Business

- a. Discussed during the executive committee section of the meeting.

VIII. New Business

- i. No new business was discussed.

IX. Announcements / Special Information

- a. Kickoff Mass for Catholic Schools Week with Archbishop ListECKI at Christ King Parish – January 28th at 8am
- b. Catholic Schools Week – January 31st through February 5th
- c. Current Family Registration Period - January 25th through February 5th
- d. New Family Registration Period Begins – February 5th
- e. Ash Wednesday – February 10th
- f. Spaghetti Dinner – February 27th

Motion to adjourn meeting at 7:10 PM moved by Hopper and seconded by Portland.

Next regularly scheduled meeting of the Board is scheduled for Wednesday, February 24, 2016 at 6:30pm.