



Wauwatosa Catholic School  
School Advisory Board Minutes  
25 May 2016

**Attendees Present:** Melita Biese, Nichole Donabar, Heidi Hernandez, Tiffany Hopper, Fr. Paul Portland, Mary Reynolds, Cindy Scheuing, Tara Vosniak

**Excused:** Fr. Phillip Bogacki, Dennis Myers, Fr. Dennis Saran, Ron Skelton, Matt Stark, Chris Wade

**Guests:** No Guests

Meeting called to order at 6:35 PM by Vosniak

I. Prayer

II. Approval of meeting minutes from April – Moved to approve by Fr. Paul, Second by Hopper

III. Approval of May agenda moved by Fr. Paul and Biese. All approved.

IV. Pastor Designate

- a. Eighth Grade Graduation is on June 3<sup>rd</sup> at St. Bernard's Parish.
- b. School Masses continue to be going well.
- c. St. Bernard's and St. Pius X have the obligation to support the Wauwatosa Catholic School in three ways – support the students, support the school financially and support the Mission of the school. The more students that are enrolled in school, the more economics are available to support the Mission.

V. Principal's report

- a. 2016-2017 Registrations – Registrations are still being sent in for the next school year. Families who have not yet registered were contacted in order to determine their intent.
- b. Teacher observations and evaluations have been finished.
- c. New teacher interview have been completed.
- d. Professional Development opportunities on Character Development and Early Childhood Training will occur over the summer.

VI. Sub-committees (Reports)

- a. Executive Committee Report
  - i. No meeting was held in May.
- b. Policy
  - i. School calendar for 2016-2017 school year was reviewed and approved.
  - ii. School calendar was updated on the website.
  - iii. Plans to review the handbook and to update the uniform policy.
  - iv. Discussion to review a policy at each School Board meeting next year.
- c. Finance
  - i. Financial ledger reviewed
- d. Communication/Marketing
  - i. No meeting was held since the last School Board meeting. Meeting to be held May 26<sup>th</sup>.

- e. Long Range Planning/Strategic Planning
  - i. Vosniak met with the teachers during lunch hour to discuss technology use in the school. There are different needs in technology at different levels with more technology needs at the higher grade levels.
  - ii. Discussion of fundraising focus on technology.
- VII. Old Business
  - a. None
- VIII. New Business
  - a. There are 2 new members joining the School Board for the 2016-2017 school year – one member from St. Pius X and one from St. Bernard’s Parish.
  - b. Fr. Paul will continue as the Pastor Designate for the 2016-2017 school year.
  - c. Executive Committee nominations will occur at the June School Board Meeting.
  - d. Schedule of meeting dates presented and reviewed. Meetings will be held at 6:30 pm at Clairvaux Hall.
    - August 17
    - September 28
    - October 26
    - November 16
    - December 21
    - January 25
    - February 22
    - March 22
    - April 26
    - May 24
    - June 21
  - e. Surveys completed by School Board members.
- IX. Announcements / Special Information
  - a. Home and School Meeting – June 1<sup>st</sup> at 6:30 pm
  - b. 8<sup>th</sup> Grade Graduation - June 3<sup>rd</sup> at 6:00 pm
  - c. Athletics Banquet – Skating and pizza at St. Pius – June 5<sup>th</sup> at 3:30 pm
  - d. Last Day of School – June 8<sup>th</sup>
  - e. School Board Meeting – June 15<sup>th</sup> at 6:30 pm

Motion to adjourn meeting at 8:00 PM moved by Hopper and seconded by Fr. Paul.

Next regularly scheduled meeting of the Board is scheduled for Wednesday, June 15, 2016 at 6:30pm.