



Wauwatosa Catholic School  
School Advisory Board Minutes  
26 October 2016

**Attendees Present:** Melita Biese, Holly Cartier, Nichole Donabar, Heidi Hernandez, Mary Reynolds, Ron Skelton, Tara Vosniak, David Wurster,

**Excused:** Fr. Phillip Bogacki, Tiffany Hopper, Dennis Myers, Judy Persin, Fr. Paul Portland, Fr. Dennis Saran, Cindy Scheuing, Chris Wade

**Guests:** Nicole Blaser, Matt Sirinek

Meeting called to order at 6:30 PM by Vosniak

- I. Prayer
- II. Approval of meeting minutes from September – Moved to approve by Biese, Second by Skelton
- III. Approval of October agenda moved by Biese and Skelton. All approved.
- IV. Guests-
  - a. Dean Weyer, Director of Administration Services presented on the Historical Background on the formation of Wauwatosa Catholic School.
- V. Pastor Designate
  - a. Fr. Paul, Fr. Phillip and Fr. Dennis all meet with Heidi Hernandez once a month.
  - b. School Masses are going very well.
  - c. Fr. Paul has included the IB Learner Profile of the Month and description of the Learner Profile in the St. Pius X bulletin.
- VI. Principal's report
  - a. Archdiocese of Milwaukee Annual School Surveys – the yearly forms are being completed and submitted to the Archdiocese.
  - b. Teacher In-service and Convention – K3 – 5<sup>th</sup> Grade – Inservice on Inspiring All Students to be Successful in School and 6<sup>th</sup>-8<sup>th</sup> Grade Teachers, Specialists, and Karen Erickson Inservice on MYP IB Programme
  - c. Parent/Student/Teacher Conferences – 1<sup>st</sup> Quarter conferences are required.
  - d. Catholic School Walk – good turn out.
  - e. WCS Fellowship at St. Pius X on Sunday, October 30<sup>th</sup>.
  - f. Auction is November 5<sup>th</sup>. WCS Staff are volunteering to teach a skill to the students as items to be auctioned at the event.
- VII. Sub-committees (Reports)
  - a. Executive Committee Report
    - i. No meeting was held in October.
  - b. Policy
    - i. No policy review this month
  - c. Finance
    - i. Financial ledger reviewed from June and August, 2016

- d. Communication/Marketing
    - i. Meeting was held on October 10<sup>th</sup>
    - ii. Review of the pamphlet and re-edits. Hopefully will be finalized at November meeting.
    - iii. Follow up with Parishes to obtain a list of baptized children that are age appropriate and to send WCS information and a card from the students.
    - iv. Discussion on yard signs to be designed for Open House.
    - v. Presentation of lay-out of video that will be put together for advertising of school.
    - vi. Website updating – some success in changing incorrect information on websites
    - vii. Discussion on how to better communication between WCS and parishes.
  - e. Long Range Planning/Strategic Planning
    - i. Review of the starting draft of Strategic Plan will be presented at the next meeting.
- VIII. Old Business
- IX. New Business
- a. Discussion on how to improve Parish and School communication and to have more families be involved at Church.
- X. Announcements / Special Information
- a. Very Important Parishes Day at St. Bernard's – November 5<sup>th</sup> from 10:00 am – 4:00 pm
  - b. Annual Auction for Education at St. Pius – November 5<sup>th</sup>
  - c. Home and School Meeting at WCS – November 9<sup>th</sup> - 6:30pm
  - d. Marketing and Communications Committee Meeting at WCS – November 14<sup>th</sup> at 6:15 pm
  - e. Family Reading night at WCS- November 15<sup>th</sup> at 6:15 pm
  - f. School Board Meeting at WCS - November 16<sup>th</sup> at 6:30 pm

Motion to adjourn meeting at 8:15 PM moved by Biese and seconded by Skelton.

Next regularly scheduled meeting of the Board is scheduled for Wednesday, November 16, 2016 at 6:30pm.

***Wauwatosa Catholic School serves a diverse community of learners by teaching our students to live Christ centered lives, to embrace Catholic values, and to excel academically while developing leaders who have a passion to serve and create a better world.***