



Wauwatosa Catholic School  
School Advisory Board Minutes  
15 June 2016

**Attendees Present:** Melita Biese, Nichole Donabar, Heidi Hernandez, Fr. Paul Portland, Mary Reynolds, Cindy Scheuing, Ron Skelton, Matt Stark, Tara Vosniak

**Excused:** Fr. Phillip Bogacki, Tiffany Hopper, Dennis Myers, Fr. Dennis Saran, Chris Wade

**Guests:** David Wurster

Meeting called to order at 6:35 PM by Vosniak

- I. Prayer
- II. Approval of meeting minutes from May – Moved to approve by Biese, Second by Stark
- III. Approval of June agenda moved by Stark and Fr. Paul. All approved.
- IV. Pastor Designate
  - a. Eighth Grade Graduation – The Mass and the dinner went well.
  - b. Scholarship that is presented to an Eighth Graders is determined by a committee including 2 members from St. Pius X, 2 members from St. Bernard's Parish and 2 outside community members.
- V. Principal's report
  - a. 2016-2017 Registrations – Registrations are still being sent in for the next school year.
  - b. Three teachers were hired for the 2016-2017 School year – 2 teachers for 1<sup>st</sup> grade and 1 teacher for Four-Year-Old Kindergarten.
- VI. Sub-committees (Reports)
  - a. Executive Committee Report
    - i. No meeting was held in June.
    - ii. Meeting with Home and School representatives to occur in August to discuss the fundraising agenda for the 2016-2017 School year
  - b. Policy
    - i. No changes as of now.
    - ii. Next year the goal is to revisit at least one policy during each School Board meeting.
  - c. Finance
    - i. Financial ledger reviewed
  - d. Communication/Marketing
    - i. Meeting was held on May 26<sup>th</sup>.
    - ii. Discussion of the plan to develop prospective parent brochure. Donabar investigating possible use of graphic designer.
    - iii. Hernandez to order new banners to be displayed on the school and outside St. Pius X through the Archdiocese.
    - iv. Adding a feature to the website that would send out information to social media when update on the websites occurred.

- e. Long Range Planning/Strategic Planning
  - i. Next meeting to be held in July with the focus on the Technology and Marketing standards section.
  - ii. Vosniak met with staff to determine what goals they would like to see met in the next school year.
- VII. Old Business
  - a. Executive Committee assignments
    - i. Secretary – Mary Reynolds nominated – All approved
    - ii. Vice President – Matt Stark nominated – All approved
    - iii. President – Tara Vosniak nominated – All approved
  - b. Committee assignments
    - i. Members of the School Board determined what committee they would like to serve on during the next school year.
  - c. New Members
    - i. Two new possible members, one from St. Pius X and one from St. Bernard’s Parish, were contacted about joining the School Board. They are deciding at this time.
- VIII. New Business
  - a. None
- IX. Announcements / Special Information
  - a. School Board Meeting – August 17<sup>th</sup> at 6:30 pm
  - b. New Family Picnic – August 21<sup>st</sup> at 11:30 am
  - c. Meet and Greet – August 24<sup>th</sup> from 2:00 to 7:00 pm with Chancery Fundraiser all day
  - d. Golf Outing – August 27<sup>th</sup>
  - e. First Day of School – August 29<sup>th</sup>

Motion to adjourn meeting at 7:35 PM moved by Fr. Paul and seconded by Skelton.

Next regularly scheduled meeting of the Board is scheduled for Wednesday, August 17<sup>th</sup>, 2016 at 6:30pm.