



School Advisory Board Meeting Minutes

Wednesday, December 16, 2020

Present: Anne Joseph, Dan Hemsworth, Fr. Phillip Bogacki, Pam Kallas, Lori Suarez, Ron Skelton, Jim Jawarowicz, Fr Paul Portland, Jessica Kolbe, Colleen Pashke, Darrel Jacobs, Claire Dohmen, Jean Baley, Dave Protherow

Excused: Melita Beise

Meeting called to order by Dan Hemsworth at 5:47 pm

1. Prayer
2. Approval of November minutes by Dave Protherow, and second by Fr. Paul Portland
3. Approval of December agenda by Dave Protherow, and second by Ron Skelton
4. Guests introduced – None
5. Pastoral Designate Report
 1. Continuing with recorded masses.
5. Principal Report
 1. First trimester ended December 4th. Report cards were sent home Monday. Parents able to check Option C to read report cards there.
 2. New family started recently with 3 children enrolled in the school. Transferred from the public sector.
 3. Carrie S. continuing to help with writing curriculum. Came to work with students in person recently.
 4. Students participated in IB awards today. Student grade levels came into the gym individually for students to receive their award. Zoom links sent out to parents to allow them to join.
 5. Home and School Fundraiser of pies and hams raised \$2700 which exceeded goal. Grade levels will get to “silly string” Mrs. Suarez individually as a reward.
 6. Families have been good about keeping kids home if they have been exposed. We are continuing to follow the recommendations from the Tosa Health Department to use a 14-day quarantine, despite current CDC recommendation of a 10-day quarantine. School will be virtual December 21-22, then will have Christmas break December 23-January 3. School resumes Monday, January 4th.
 7. Students and staff participated in a lockdown drill today, which was successful. Staff and students did an excellent job. Tosa PD also gets involved in our drills. Lori would like to have Officer Tracy come to talk with the students about safety issues.

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6. Sub-Committee reports

a. Finance

i. Nicole just received word last week that the PPP loan is being converted into a grant and will not need to be paid back. Finalizing the paperwork with the Archdiocese now and will get that submitted soon. Received a grant from IB for nearly \$18,000 for IB expenses which will cover the dues for the PYP and MYP for the year.

ii. Childcare revenues significantly below what was planned, and have not improved as hoped. Nicole and Lori working with Director on cost-saving measures. St. Pius site has closed to cut costs. Total revenue for the year will be much less than planned, despite some savings. Miscellaneous other savings in some areas, but other unplanned costs in other areas. Conversion of the PPP loan into a grant will help to give us a surplus but still being cautious with other spending. Many things unknown at this time, including if the auction will be able to take place, if athletics will be able to take place, and if we will qualify for a second PPP loan that may be available. Possibility of doing an appeal to families to help raise some money. Lori is still hoping to do a fun run in the spring, which was supposed to take place last spring.

iii. Budget will be determined in spring as there are many unknown factors at this time regarding expenses and income.

b. Communication and Marketing

i. Met approximately two weeks ago and will meet tomorrow. Planning a Virtual Open House, and if families want to come and do a tour in person they can set something up with Lori. Will need to determine how to advertise. Date of Virtual Open House has not been determined yet.

ii. Dan wondering if we ever communicate with alumni, as that could be a possibility of an appeal. Could reach out to St. Pius and St. Bernard alumni as well. Will not do anything about it at this time.

c. Strategic Planning

i. Next meeting in January.

7. Old Business

a. None

8. New Business

a. Multiple board members in their third year of their 3-year term. Need to start looking for members to replace these members.

9. Announcements

a. Next meeting January 27th at 5:45 pm.

10. Motion to adjourn by Claire Dohmen at 6:54 pm and seconded by Colleen Pashke.

Minutes submitted by Anne Joseph

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